

**RECREATION CENTERS OF SUN CITY, INC.**  
**CLUBS ORGANIZATION COMMITTEE**  
**April 11, 2012**

The meeting was called to order by Chair Larry Klein at 8:30am in the Lakeview Board room.

**PRESENT:** Chair Larry Klein; Jim Wellman, RCSC Assistant General Manager, Cheryl Johnson, RCSC Supervisor Clubs & Activities; Phyllis Roach, Jeanette Dickson, Carol Lawry, Brian Hoepner, Darrell Hogg, Jan Russell, Dave Rutledge, Barbara Johnson, Nancy Donielson, Dorothy Hirtzel, Opal Hantke, Sue Painter and Mary Holland

**ABSENT:** Co-Chair Jim Brasher; Gene Kreighbaum, Chuck MacIntosh and Carol Jaslow

**Approval of Prior Meeting Summary:** The Summary for the meeting of March 14, 2012 was approved.

**Larry Klein's report:** Larry reported to the COC on the status of the Long Range Planning Committee and stated a special meeting and committee members are still bringing suggestions to the table.

- Nothing at this point has been approved by the Board. Golf courses continue to need improvement with North Golf Course high on the list; however, all courses are in need of irrigation enhancements.
- Fairway Recreation Center has been paid for so it improves the probability of larger projects being contemplated and approved.
- Viewpoint Lake continues to be plagued by water loss and depending on cost for resolution, may derail other plans.
- Lakes West Golf Course's irrigation project was approved in last year's budget and will be completed this year.

**Jim Wellman's report:**

- What's Working, What's Not? meeting will be held Thursday April 12, 2012 at 1:00pm at Sundial.
- New Acquisition/ Disposal forms (found at the website and in Jim Wellman's office) have not been completed and remain a problem. This form also updates club inventory. Jim is still getting these requests after the item is bought and suggests escalating non-compliance per Board Policy 12A. Examples given were one club purchasing a copy machine and another club's recent acquisitions. Jan Russell suggested that club officers are still not aware of requirements and that Club Coordinators should be educating officers before they take office. Brian Hoepner asked for a clarification and Jim Wellman reiterated that acquisition forms are needed when any equipment, even non-

electrical, is acquired by a club, even if the purchase is a replacement of existing equipment.

- Bell Tennis is undergoing a court usage review.
- Marinette Clay Corner and China Painting Clubs: Jim is working with them on kiln issues and is scheduling a meeting for an upcoming Friday.
- Bell Woodworking and Metal Clubs are finalizing plans for expansion and Jim will be seeking County permits.
- The softball field will need permitting from Maricopa County for irrigation and leveling to be done this summer. Engineering drawings, pending club input, are in the process. Chair Klein asked, and Jim affirmed, that the fall softball season may be delayed depending on when new grass is seeded. Starting this project depends on County permit approval.
- Bell Lawn Bowls is being reviewed for lawn and sidewalk improvements.
- Marinette clubs are requesting to use north doors to enter clubs. Due to cost of re-keying those door locks and absence of sidewalks, Jim is denying that use, stating those doors were designed for emergency use only and will continue to be used as such. Club Coordinators for these clubs can convey that decision to the affected clubs.
- Dave Rutledge requested that a cabinet swap be made for some of the dance clubs he represents. Jim Wellman thought that should be an easy fix.
- Dorothy Hirtzel brought up that Club Coordinators should look closer at clubs with minimum memberships being consolidated. Cheryl Johnson thought that the fall might be a better time to review as many members are exiting for the summer.
- Carol Lawry asked Jim Wellman for a clarification on what should be in budget requests versus work orders. Jim stated that only expenditure items are included in club budget requests, whereas, small repair issues are handled by a work order which is best addressed with facilities supervisors/lead utility workers. Budget approvals should be conveyed to Club Presidents via Club Coordinators as they have now been given Board approval.
- Solar project is in the permitting stage. Parking disruptions should be localized. Deadlines are APS driven and may require a 30 day extension due to slowness of County permitting.

#### **Cheryl Johnson's report:**

- Chuck MacIntosh has left for the summer and Dorothy Hirtzel is taking over Dave's clubs.

- Financial reports have been completed and distributed.
- Cheryl reported a physical altercation between two club members, which was handled by the Club's Executive Board.
- The Club's office is working on 2013 scheduling. Cheryl asked how the COC wanted to handle the Officer's Meeting for next year. Discussion was held and agreed Club Coordinators would do meetings by Centers in early December after club elections, but before officers are installed.
- Cheryl cautioned that boxes left on top of the trash cans will be thrown out.
- Electronic filing help is still available in the Club Office.
- Clubs are encouraged to provide passwords to the Club's office as missing passwords are continuing to be an issue.
- Club Membership Rosters were due March 31, 2012 and there are still a few clubs that are delinquent in submitting this roster.

### **Discussion On Rule 12a/12**

Dave Rutledge asked that discussion commence on BP12/12A as he had time constraints; all agreed. Dave moved "that we table and/or postpone discussion on BP12/12A changes pending a meeting with Jan Ek." Motion was seconded by Darrell Hogg and discussion followed. A sub-committee of COC members had revised Board Policy 12A and felt that their input was ignored. Cheryl Johnson will send the sub-committee's proposal so it can be compared to the Board's proposal. Dorothy Hirtzel read her letter pointing out short comings. Chair Klein reiterated his desires to have new BP12 rules that are 1) concise; 2) address costs of outsiders using RCSC facilities; and 3) allow clubs to operate more easily. Barb Johnson, a member of the sub-committee felt that much content was lost in the revised Board Policy12 proposed by the Board. Phyllis Roach (also part of the sub-committee) expressed that the final document should be legal, easily understood by COC members and the club officers. She feels that it is wordy and lacking in order.

Dave Rutledge's Motion was voted on and passed. The COC's recommendation will be presented to the Board. Chair Klein suggested that all COC's meet with Jan Ek rather than just the sub-committee.

### **COC Reports:**

- Carol Lawry brought up an issue one of her clubs had that has been dealt with. A helper gave member names and phone numbers to an outside vendor that solicited club members. This action is against Board Policy. Phyllis Roach suggested that helpers be reminded that type of behavior cannot occur in the future.

- Darrell Hogg asked Cheryl Johnson if she has heard from the attorney. The Board approved a club suspension due to their failure to electronic file an e-postcard to maintain the required Federal Tax ID. Letter was sent to the Club by the Board of their decision. Cheryl Johnson provided a past inventory to the softball club who was having questions about their current inventory, and the information should be helpful for the club in resolving the issue.
- Dorothy Hirtzel discussed a stealing issue with one club which she referred back to the club. The club will be voting on an exemption allowing an extension of the presidential term limits. It was affirmed that an underage 55 Cardholder could join clubs as long as they are a valid RCSC Cardholder.
- Nancy Donielson reminded everyone that rosters must have Member name, their RCSC card number, expiration date, and date the Member paid their club membership fee.
- Jan Russell discussed the concerns expressed by the China Painting President regarding an issue covered at the What's Working, What's Not? meeting about tearing down a wall and dust issues with texturing craft items. An issue with another club and a member wearing inappropriate attire has been resolved.

Chair Klein expressed that minimum club membership needs to be addressed in future meetings and that it should be enforced equally.

**New business:**

Carol Lawry lead discussion on several issues with committee member's input:

- There is a conflict of interest when a club officer teaches a class and is paid.
- Alcohol cannot be sold without a one-day liquor license.
- If there is a safety issue, it needs to be addressed by Club's Executive Board.
- Raffles need prior approval.

**Adjournment:** The meeting adjourned at 10:47am.

**Next Meeting:** May 9, 2012 at 8:30am - Lakeview Center Board room

Respectfully submitted,

Brian Hoepner, Acting Secretary